

SCHEDULING OFFICE KEY DATES

| TERM | ACTIVITY | DATES |
|--------------------|--|---------------------|
| Winter 2016 (2161) | GET available for scheduling | 12/1 - 1/25/16* |
| Spring 2016 (2163) | Colleges will have access in GET | 12/1 - 1/15/16* |
| | Continuing student registration begins | 2/1/16 |
| | Colleges' limited GET access availability begins | 2/1/16 |
| Summer 2016 (2166) | Colleges' build phase: GET available for scheduling | 11/30/15 - 12/18/15 |
| | Campus Holiday Closure | 12/21/15 - 12/25/15 |
| | Scheduling office processing | 12/28/15 - 1/25/16 |
| | Colleges' review phase: GET available for scheduling | 1/26/16 - 2/8/16 |
| | Scheduling office processing | 2/9/16 - 2/26/16 |
| | Colleges' final review: GET available for scheduling | 2/29/16 - 3/11/16 |
| | Scheduling office processing | 3/14/16 - 3/28/16 |
| | Continuing student registration begins | 4/25/16 |
| Fall 2016 (2169) | Colleges' limited GET access availability begins | 4/25/16 |
| | Additional access for the colleges prior to 3/1/16 | TBD |
| | Colleges' final review: available access in GET | 3/1/16 - 3/25/16 |
| | Scheduling office processing | 3/28/16 - 4/22/16 |
| | Continuing student registration begins | 4/25/16 |
| | Colleges' limited GET access availability begins | 4/25/16 |

*GET access available to change meeting patterns, add class notes, add additional sections, swap rooms internally, control enrollment/waitlist cap, and assign instructors. Room requests, variable unit updates, cross-list/combine sections, and cancellation requests will need to be submitted to the Scheduling Office for processing.