

California State University, Los Angeles

Office of the Registrar

Petition for Academic Renewal by Course Repetition

Please print:

Name (last, first, m.i.) Student ID No.
Address Telephone Number
City State ZIP code Have you applied for graduation

For each course you wish to repeat for Academic Renewal, file one petition at Administration 146 by the add deadline for the quarter during which you are repeating the course.

I petition to repeat during the
(second attempt) Course Abbrev./No./Section (e.g., Engl 101 01) Quarter/year

This is a repeat of which I took
(first attempt) Course Abbrev./No./Section (e.g., Engl 101 01) Quarter/year Grade received

Student's Signature Date

NOTE: It is recommended that you consult with your faculty advisor before you repeat a course for Academic Renewal. The Petition for Academic Renewal by Course Repetition will not result in the removal of earlier course entries or grades from your transcript. Any earlier grade(s) will be disregarded only in the computation of the Cal State L.A. grade point average for graduation eligibility. Students pursuing a second or subsequent bachelor's degree may apply for Academic Renewal only for courses applicable toward the current bachelor's degree objective. Academic renewal privileges are not extended to postbaccalaureate students who are pursuing a master's degree.

(do not write below this - for office use only)

Dear Student:

Your petition is being returned without approval because according to University policy:

- You exceeded the 20 quarter unit maximum, effective Summer Quarter 1983
You may apply for Academic Renewal only once for any course. You have already repeated this course.
The first time you took the course you repeated was more than five years ago.
Other:

Recorded Date:

By: